

## **BRADWELL PARISH COUNCIL**

12<sup>th</sup> February, 2019

Parish Council Meeting held at 7.30 p.m.

**PRESENT:** Councillors Wells (Chairman), Carrier, Comer, Francis, Howlett, Macdonald, Shaw, Steggles, Thurtle and Watson.

**IN ATTENDANCE:** Parish Clerk J Caborn and S French, Deputy Clerk; County/Borough Councillor A Grant and Borough Councillors C Annison, A Grey and S Hacon; two members of the public (item 7b).

1 **APOLOGIES** were received from Councillors Baker, Rawson and Wainwright.

2 **CO-OPTION OF COUNCILLOR**

Following her introduction at the last meeting and attendance at various meetings since November 2018, it was **resolved that Christine Steggles be co-opted as Parish Councillor.**

3 **DECLARATIONS OF INTEREST** – none.

4 **MINUTES OF PARISH COUNCIL MEETING – 4.12.18**

It was **resolved that the above minutes be signed as a true copy.**

5 **MATTERS ARISING** – none.

6 **PUBLIC PARTICIPATION**

The meeting was closed to enable public participation, as follows:-

Police – no representative was present.

Norfolk County Council - County Councillor A Grant reported that Norfolk County Council budget had recently been passed to include a 2.9% increase. It is felt locally that this latest settlement cuts County Council funding 'to the bones', and it has resulted in 'strong words' with Government.

County Councillor Grant has accompanied Highways Officer P Sellick to review the state of local roads. It was also noted that four members of the Parish Council had inspected some local roads with another Highways Officer, M Youngman, which has been swiftly followed up by repairs to some highlighted pot-holes. Lighting at Gapton Hall roundabout, which has been broken down for approximately three years, has now been repaired, marking significant improvement in night-time driving conditions in the area. Future repair work will necessitate shut-down of the lights for a temporary period only.

It was reported that a new school proposed for South Bradwell, within the 'Bluebell Meadow' development, has been assessed as not needed, Norfolk County Council stating that there are insufficient children to warrant a new school at this site. It was noted with concern that some local children have not been admitted into any of the Bradwell schools due to high demand.

Gt Yarmouth Borough Council - Borough Councillor Grant reported that the Borough Council had confirmed a £5 increase in Council Tax for 2019. With regard to acquisition of the 'war memorial' open space area on Church Walk, it was again reiterated that this Parish Council is not interested in anything less than a 99-year lease, and he is seeking to progress this matter with a legal officer. Options as to how to use the 'community spaces' within the 'Bluebell Meadow' development were considered, e.g. there could either be a large park area or several smaller open spaces, and it was requested that the views of the Parish Council on this matter should be taken into account.

Borough Councillors Hacon and Grey referred to vehicle parking issues near Woodlands Primary Academy at 'school run' times.

Borough Councillor Annison reported that, following a recent meeting attended also by Brandon Lewis, MP, P Sellick, NCC and Borough Councillor Hacon, Norfolk County Council funding may be possible for a 'crossing island' on Beccles Road near the Burnet Road junction.

Public - Following the recent public consultation meeting regarding the proposed development of 600 new homes on land to the north-west of the A143, Beccles Road, Bradwell, two members of the public who had attended the meeting made the Parish Council aware of an ecological issue, in that badger sets and bats are frequently seen at the proposed site, and this should not be over-looked. Comments from other residents against the proposal highlighted the potential impact on the James Paget Hospital, GP surgeries, schools and sewers.

All guests were thanked for their contributions, and the meeting was re-opened.

## 7 CORRESPONDENCE

- a) Great Yarmouth Borough Council – Further to correspondence tabled at the last meeting, notification has been received confirming a decision to reduce the term of the current Bradwell Parish Councillors and hold the next scheduled election for the parish on 2.5.19 instead of 7.5.20, which will co-incide with an election for all Borough Council seats. Leo Coles Pavilion will be used as a polling station as usual.
- b) Lanpro/Badger Building – Following a recent public consultation meeting, it was noted that representatives of the company will attend a ‘closed’ meeting with Parish Council members on the draft proposals at 7.30p.m. on Tuesday 26<sup>th</sup> February 2019 at Leo Coles Pavilion.
- c) Great Yarmouth Borough Council – A ‘Liaison meeting’ with constituent Parish Councils will be held on 11.3.19, and any questions for the meeting should be submitted to the Borough Council by 18.2.19. It was decided to attend as usual, but, in the absence of any issues at present, raise any questions that may arise on the night.
- d) Norfolk Association of Local Councils – An invitation to rejoin the Association has been received, and was declined.
- e) Brandon Lewis, MP, has reported that, a ‘Parish Councillor’ had recently raised an issue with one of his activists relating to correspondence from the Parish Council that has been left outstanding. No-one present was aware of any such outstanding issues, but if anyone becomes aware of one, they should let the Clerk know.

## 8 FINANCE & GENERAL PURPOSES COMMITTEE MINUTES – 22.1.19

It was **resolved that the above minutes be signed as a true copy, and adopted.**

## 9 PLANNING & DEVELOPMENT COMMITTEE – 4.12.18, 8.1.19 & 29.1.19

It was **resolved that the minutes of 29.1.19 be signed as a true copy.**

### Matters Arising

29.1.19 – Minute 6 – Great Yarmouth Borough Council Development Control Committee meeting 6.2.19 – Councillor Francis reported that he had attended the above meeting in respect of Planning Application 06/18/0327/F, two detached dwellings and two bungalows, 21 Crab Lane, to reiterate this council’s objection to the felling of any further ‘Tree Preservation Order’ trees, and the meeting had been successful to the extent that just four dwellings will be built, and no more trees felled. Also, it has been reiterated that the tree that had been illegally felled, and replaced with another that did not survive, must be replaced with a similar tree – he suggested that the Parish Council should monitor this matter, and ensure that such a tree is planted. He thanked Borough Councillor Annison for his support regarding this matter.

It was **resolved that minutes of 4.12.18, 8.1.19 and 29.1.19 be adopted.**

## 10 AMENITIES & HIGHWAYS COMMITTEE MINUTES – 29.1.19

It was **resolved that the above minutes be signed as a true copy.**

### Matters Arising

Minute 5) - Defibrillator – Further to the loss of the defibrillator and accessories from the box outside Mill Lane Centre, the Clerk read out a statement from East of England Ambulance Service confirming that there were no genuine requests to use the defibrillator during the time period when it went missing, so the incident should be considered as theft (it has already been reported to the Police as a crime). The Clerk

will pursue an insurance claim against this information, once a recommendation has been received from the Community Heartbeat Trust regarding a replacement.

Minute 9a) – ‘SAM2’ flashing speed limit sign – cost of provision – further details have been received from Norfolk County Council regarding the above, which is a ‘Speed Indicator Device with Slow Down’ from Westcotec Traffic Safety Systems, and ‘shows the speed of oncoming vehicles and has a variety of different settings to show a different display when speeds are either above or below the speed limit’. It costs just under £3,000 – this can vary depending on whether a data collector and/or Bluetooth connectivity are required, and the number of brackets desired. Examples of how statistics relating to ‘speed and vehicle count’, average speeds, peak times etc. can be collected and displayed were also supplied. It is understood that Belton with Browston Parish Council has already acquired a similar device.

**It was resolved to defer the matter for further consideration at the next Amenities & Highways Committee meeting and in the meantime find out from Belton with Browston Parish Council how it utilises its system, and whether it can pass on any particular advice regarding options.**

Minute 14) – Use of Section 106 Monies – The Clerk circulated an e-mail from L Tully, Neighbourhood Manager, GYBC, following a ‘productive’ meeting, also attended by her colleague S Nash, Community Development Worker for the parishes, with seven members of the committee and the clerk on 7.2.19. She has requested that as many Bradwell residents as possible should be part of a community consultation, which needs to reach residents living in new developments, older and younger people. and be inclusive of disability and any ‘English as an additional Language’ needs. Ms Tully and Ms Nash can help design this alongside the Parish Council, so that ideas can be submitted and collected. Once this has happened the ideas can be considered as to whether they complement the GYBC Sport, Play and Leisure Strategy, meet the criteria set out within the original s106 agreements, whether any equipment purchase can be easily repaired and maintained by GYN, and do not create new Anti Social Behaviour hot spots or exacerbate any existing police priorities.

**The matter will be considered further at the next Amenities & Highways Committee meeting.**

Minute 15) – Additional Rubbish Collection 2019 – **this event will be held on Saturday morning 6.4.19, at Green Lane Playing Field and Mill Lane Recreation Ground car parks, in co-operation with GYB Services Ltd., from 7.30a.m. onwards. Anyone able to help on the day should contact the clerk.**

It was resolved that the above minutes be adopted.

## 10 **GREEN LANE PLAYING FIELD AND GIPSIES GREEN – FOUR-YEAR CONTRACT FOR GROUNDS MAINTENANCE SERVICES – 1.4.19 TO 31.3.23**

Quotations were invited from three companies for the following work, and opened at the meeting:-

### Section 1 - Green Lane Playing Field, Green Lane, Bradwell

#### A) Regular

‘Scari-roll in the spring, gangmow on a 10-12 day cycle, gangmow to take place weekly for a four week mid-August to mid-September period, starting date to be agreed each year, scari spike in autumn 1.6 HA, maintain area of surrounds and inaccessible areas, maintain grass within fence play area twice monthly April-October; Apply selective herbicide at manufacturer’s rate to complete field; Apply summer and winter fertiliser to complete field; Spike football pitch monthly September-April; Scarify, brush and roll monthly September-April.’

#### B) Annual

Either –

- 1) over-seed weak areas, i.e. goalmouths and centre circle 2 x 25kg bar 9 grass seed;
- 2) supply and apply slow release spring fertiliser 2 x 25kg;
- 3) supply and apply 5 tonnes of screened loam to each 18 yard box (10 tonnes total).

Or – as above except to re-turf rather than re-seed goalmouth areas (including provision of ‘temporary fencing’ around re-turfed areas for approximately 8 weeks thereafter).

Such works are to be carried out as soon as possible after the end of the soccer season, which normally occurs at the end of April each year. The council will liaise with the successful tenderer as to which of the above two options will be chosen, shortly before the work is due to be carried out, on each occasion.

The successful tenderer will be invited to submit quotations for other 'occasional' works, such as cutting of site border hedging and of hedging on the adjacent 'Gipsies Green' area. Please provide a yearly price quotation for each item/alternative to undertake the above works for 2019-20, and also indicate in each case how any 'inflation' price increases for subsequent years would be calculated.'

Section 2 - Green Lane Playing Field, Bradwell – soccer pitch line marking and related tasks

'Set out and mark 1 x football pitch, erect goals, over mark weekly from end of August to end of April the following year, dismantle goals at end of season'. (contract period effectively end August 2019 to end April 2023). Please provide a yearly price quotation to undertake the above works for 2019-20, and also indicate how any 'inflation' price increases for subsequent years would be calculated.'

Section 3 - Gipsies Green, Bradwell

'Supply labour and equipment to cut both areas of grass and strim around the trees in the shelter-belt, once per month April-October leaving all cut vegetation to mulch away. Please provide a yearly price quotation to undertake the above works for 2019-20, and also indicate how any 'inflation' price increases for subsequent years would be calculated.'

Company Responses

<i>Company</i>	<i>Section 1 Playing Field</i>	<i>Section 2 Soccer Pitch</i>	<i>Section 3 Gipsies Green</i>	<i>Total</i>
Norse Commercial Services	£9,067.33	£649.57	£1,888.92	£11,605.82
The Garden Guardian Ltd.	£5,115.00	£1,594.00	£770.00	£7,479.00
CGM Group	£5,780.00	£762.50	£350.00	£6,892.50

All prices shown above are exclusive of VAT, and some prices vary according to which of the options is chosen in respect of Section 1b (annual) above.

In view of the detail and pricing involved, it was resolved to **contact Belton with Browston Parish Council for a reference, as they use one of the companies listed above, and to defer this matter until the next Amenities & Highways Committee meeting, which will be brought forward to 5.3.19.**

12 **GREEN LANE PLAYING FIELD AND GIPSIES GREEN – ANNUAL HEDGE-CUTTING SCHEDULE**

Mr P Keen from Norse Eastern Ltd. has quoted for the above, as part of the arrangements for the current four year contract, as follows:-

**To supply labour and equipment (including removal of cuttings) to:**

1. Cut on one occasion with tractor mounted flail, top of hedge between car park and Green Lane, and side of hedge facing Green Lane. **£28.68 + VAT**
2. Cut on one occasion with tractor mounted flail, to reduce top to approximately 10ft, and one side of the hedge, which adjoins 23 Green Lane (noting leylandii which adjoins house behind is not included). **£79.84 + VAT**
3. Cut on one occasion, to reduce top to approximately 10ft, and both sides of the hedge between Gipsies Green Meadow and area behind Beccles Road Houses. **£78.71 + VAT**
4. Cut on one occasion with tractor mounted flail, to reduce top to approximately 10ft, and one side of the hedge between the playing field (far side) and the Pinecot Avenue Houses, and the continuation of this hedge where it adjoins the Gipsies Green 'trees area'. **£157.43 + VAT**
5. Cut on one occasion with tractor mounted flail, to reduce the top of the separate section of hedge on the same side of the site which adjoins the Gipsies Green meadow and 'Scout Hut Compound', to approximately 10ft, and the whole of the side of the hedge which faces Gipsies Green meadow, and the part of the other side of the hedge which faces Green Lane Playing Field as far as the 'Scout Hut Compound'. **£148.34 + VAT**

6. Cut on one occasion with tractor mounted flail, to reduce top to approximately 10ft, and both sides of the hedge between the playing field and the pightle (footpath no 12) as far as the 'Scout Compound'. **£371.13 + VAT.**
7. Trim on one occasion the sides of the tree on the 'Green Lane' side of the site, which is nearest to the 'corner' entrance next to the pightle. **£33.73 + VAT.**
8. Supply labour and equipment to cut on one occasion with tractor mounted flail, to reduce top to approximately 10ft, and one side of the hedge, between Gipsies Green Meadow and the area Behind Beccles Road House. **£77.21 + vat**
9. Supply labour and equipment to cut on one occasion with tractor mounted flail , top and side of the hedge that faces Gipsies Green only. The hedge that adjoins the side of 1 Pinecot Avenue. **£38.85 + vat**
10. Supply labour and equipment to cut on one occasion the hedging on Gipsies Green that adjoins 196 Beccles Road. **£25.00+vat**
11. Supply labour and equipment to cut on one occasion the hedges along the border between pightle footpath and the New houses behind 105 Green Lane, in a way that will reduce the possibility to damage to fencing **£210.00+vat**

Total cost - £1,248.92.

It was noted that the cost of the above work does not include work to trim back any hedging overhanging the car park, as it is the residents' responsibility to maintain that side of the fence, and a reminder should be sent to them. It was **resolved to accept the above quotation.**

#### 13 **LEO COLES PAVILION – REPLACEMENT OF FASCIAS, SOFFITS AND GUTTERS, ETC.**

Quotations were tabled for the replacement of fascias, soffits and gutters around the entire perimeter of the building, including all of the apex construction over the main entrance to the building, as follows:-

<i>Company</i>	<i>Total</i>
Victor Bloom	£5,985.00 (estimate only)
SJS Roofing Ltd.	£3,600.00 + VAT
Caister Building & Roofing Ltd.	£10,845.00 + VAT

As there needs to be further enquiry into the details of the above, it was **resolved to defer this matter until the Amenities & Highways Committee meeting, which will be brought forward to 5.3.19.**

#### 14 **DESTRUCTION OF DOCUMENTS, OLD CORRESPONDENCE, ETC.**

In an attempt to clear the filing cabinets of old correspondence, which may or may not have historic or other interest, the Clerk would appreciate volunteers who would be able to double-check any files that have been discarded.

#### 15 **REVIEW OF CRIME INCIDENTS AFFECTING BRADWELL**

Councillor Carrier circulated data from the National Police website showing a lower crime rate for Bradwell than the figures reported locally. The chart shows a comparison between crimes reported from 2016 to 2018, and the latter year shows the highest number of violent and sexual offences, whereas anti-social behaviour is shown as having declined considerably since 2016.

#### 16 **REQUEST FOR DONATIONS**

- a) Norfolk Citizens' Advice – it was noted that this is a general request for a donation to benefit Norfolk as a whole, and not specifically for Bradwell residents, although one of the options currently being considered by Bradwell Community Library is to hold a regular drop-in Norfolk Citizens'

Advice session for those who cannot travel to the Great Yarmouth office, but this is already provided by D.I.A.L. as a personal service. **It was resolved not to make a donation.**

- b) Great Yarmouth Photographic Society – an amount of about £200 is being requested as part of their 70<sup>th</sup> anniversary year. A project is currently being undertaken to document major changes to Great Yarmouth, before and after they are carried out. **It was resolved not to make a donation.**

17 **ACCOUNTS TO PAY**

- a) Mythic Beasts Ltd. – hosting of website – fee for 2.2.19 to 1.2.20 - £48.00 – 104572
- b) A J D Caborn – expenses 23.10.18 to 11.2.19 - £21.81 – 104573
- c) Post Office – stamps - £178.78 - 104574

It was **resolved that the above accounts a) to c) be approved and paid.**

18 **CURRENT REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

Bradwell Bowling Club - repair work to the outer fencing is progressing well, and deposit of soil into a hollow on the playing field has taken place. A spring 'general meeting' will be held on 8.3.19.

Bradwell Community Library – a Trustees' meeting will be held next week. Two grants have been awarded, as well as the Parish Council's donation. A survey to look at the future use of the Library facilities has now been completed, and recommendations made.

17 **COUNCILLORS' REPORTS**

The 'annual tree coppicing event on Gipsies Green' will be held on Wednesday, 13.2.19 at 9a.m., and as many volunteers as possible are welcome to help.

Further local companies will be approached to fund additional litter bins on Gapton Hall Road.

There being no other business the meeting closed at 9.00 p.m.

Signed ..... Date .....

Date of next meeting – 23.4.19