

# Bradwell Parish Council



03 August 2021

A meeting of the Amenities and Highways Committee at 7.00pm  
This meeting was held at Bradwell Bowling Club

**PRESENT:** Cllrs Hamilton (Chairman), Carrier, Comer, Shaw, Steggles, Thurtle, Watson.

**IN ATTENDANCE:** Parish Clerk, C Bacon, one member of the public.

**2108-A94) APOLOGIES FOR ABSENCE:** Cllr Goodchild, Hirst, Sargeant, Wainwright

**2108-A95) PUBLIC PARTICIPATION.** A member of the public was introduced, who has shown an interest in becoming a member of the Parish Council. Members introduced themselves.

**2108-A96) DECLARATIONS OF INTEREST:** None

**2108-A97) MINUTES OF LAST MEETING:** The minutes of 1<sup>st</sup> June were noted, as they were previously approved at the Parish Council meeting of 22<sup>nd</sup> June 2021.

## **2108-A98) CLERK'S REPORT**

### **a) Bad Parking on Burgh Road, outside Wroughton Primary School**

Correspondence from PC Vinny Gray and GYBC's parking enforcement department was circulated with the agenda. Members were surprised to read it is permitted to park on double yellow lines for five minutes.

### **b) Football**

Gorleston Spitfires were offered a 50% rebate on their 21-22 season fees. They thanked the parish for the kind offer but would like to donate the £50 back to the parish. Hopton FC have folded. Yarmouth United have signed up for the 21-22 season. The three teams playing in the 21/22 season are Prostars (adult Saturday league); Yarmouth United (adult Saturday league); Gorleston Spitfires (U14's Sunday league). The football season will begin on 14<sup>th</sup> August 2021 with friendlies. Garden Guardian has been instructed to paint the white lines and put up the goals in time for this first match.

A complaint was received about the raised goal post covers on Green lane Playing Field and the potential for them being a health & safety trip hazard. The caretaker has raised the ground around the goal posts covers, to prevent these from being a trip hazard.

### **c) Crime**

Incident reports since last Amenities & Highways Committee meeting:

Date	Who Reported	Reported Activity	Action
26 <sup>th</sup> May 21 to 26 <sup>th</sup> July 21	Resident	8 * incidents of ASB in Green Lane car park (up to 26 <sup>th</sup> July 21)	Sent CCTV clips to police.
02-Jun-21	Caretaker	Many broken bottles by Mr Jarvis' bench. Swings twisted round the railings. 3 drugs bags found by bench on Gipsies Green. Caretaker took 2 hours to clear up	Advised PC VG 3/6/21. PCVG: "I have managed to get GREEN LANE, MILL LANE and EL ALAMEIN green spaces added onto our briefing slides. Meaning that all Police Officers when in the area should patrol these hotspot areas when downtime allows.

			<i>Ultimately meaning that there will be more Police Officer's in the area conducting regular patrols, updating the tasking slides and also updating my ongoing PSP (Problem Solving Plan) that I have for these areas".</i>
07-Jun-21	Caretaker	A drugs bag and a drugs 'wrap' found on Gipsies Green bench	Advised police & sent a photos 7.6.21
21-Jul-21	Caretaker	Footballers kicking balls at pavilion. Guttering & fascias smashed	Sent CCTV clips to police 22.07.21. Put insurance company on notice
26-Jul-21	Police	Incident at the entranceway to Green Lane Playing Field. 2 people assaulted and a car kicked	Sent CCTV clips to police 28.07.21

Cllrs noted still no ASB is being reported in the monthly police updates. The Clerk will speak to PC Viny Gray.

**d) ASB sign for Green Lane Car Park**

PC Vinny Gray recommended a sign be erected at Green Lane car park advising drivers: if their vehicles are involved in ASB in the car park, then their vehicles may be seized. This sign has been purchased. The ideal location for this sign requires it to have a metal frame around it, which has been costed at £50 and will be discussed later in the meeting at 2108-A99.

**e) Speeding on Green Lane, Bradwell**

Highways were approached to consider reducing the speed limit to 20 mph on Green Lane. The following response was received:

*"Thank you for your recent enquiry reference number ENQ-476176-D5N1N2, details of which are summarised below together with our response.*

*Highways FAQs (Traffic and Road Safety) : Parish Council Request - Traffic and road safety*

*Unfortunately, it appears that drivers speeding in a 30mph zone pay little attention to the speed limits. Thankfully, there are no recorded incidents along Green, which is one of the drivers for traffic calming measure - which are not always accepted by local residents. As I hope you can appreciate, it is not a case of acting when there has been an issue relating to speeding, it is making sure that our resources are directed to locations which have existing issues, giving an opportunity to resolve / mitigate these problems as soon as practical.*

*As a Highway Authority we have very little power of enforcement, in situations like the one you have highlighted. Norfolk Constabulary have various methods and experience in dealing with speeding problems and I'm sure they would help in the management of the traffic along Green Lane, Bradwell. Our website [www.norfolk.gov.uk](http://www.norfolk.gov.uk) contains lots of helpful information on all council services."*

PC Vinny Gray was approached 17<sup>th</sup> June 21. He suggested setting up a Community Speedwatch to gather evidence for a safety camera on Green Lane. The police can help set this up and information has been received as to how to set up this Community Speedwatch. This could be discussed on a future Amenities agenda.

Cllr Carrier suggested this matter is deferred to the Crime review panel, to be held annually or more often if required. Cllr Carrier had a conversation with a Green Lane resident recently who claimed the speed is horrendous on that road.

#### **f) Bowling Club Alterations**

The alterations discussed at the Amenities Committee of 12<sup>st</sup> June are no longer going ahead.

#### **g) Foot operated hand sanitisers**

Sanitisers were installed w/c 19<sup>th</sup> July: one at Green Lane playing field and one at Mill Lane playing field. Great Yarmouth Borough Services will replenish the hand sanitiser.

#### **h) Inspection of Property**

A group of councillors performed an inspection of Gipsies Green, Green Lane Playing Field and the exterior of Leo Coles Pavilion on 21<sup>st</sup> June 2021. Some trees need dead branches removing, some hedge areas need re-planting, Gipsies Green copse area needs cutting back, the two vandalised trees need urgent attention, a bench needs some maintenance and the pavilion woodwork needs rubbing down and repainting.

#### **2108-A99) COMMITTEE BUDGET**

An up-to-date committee budget was circulated with the agenda. It was noted by the committee. It was **resolved to spend up to £50 for the metal casing to erect the Anti-Social Behaviour sign discussed at 2108-A98d on Green Lane car park.** Legal power is LGA 1972 S133. This will be attributed to the Leo Coles Pavilion budget line.

#### **2108-A100) ITEMS FOR CONSIDERATION AND RESOLUTION**

##### **a) Update to Allotment Plot numbering**

On 1<sup>st</sup> June 2021 this committee resolved to spend £120 on an allotment numbering system using wooden posts. The Allotment Advisory Committee members do not want to use wooden posts as they say they will rot away. They would prefer metal fencing pins with large numbers, at a total cost of £223 for both sites. Given the amount of money spent on the allotments this financial year due to the asbestos it was **resolved to not go ahead with the decision to spend £120 on the allotment numbering system. It was further resolved to defer making a decision on putting in a numbering system until setting next year's budget.**

##### **b) CCTV quotations for additional cameras on Green Lane playing field**

Two options were put to the committee. One option is to use the lamppost with the existing CCTV camera overlooking the play area and add two further cameras at a cost of £911.20 + VAT, one overlooking the hard-court playing area and one overlooking the new zipwire area. This is the most cost-effective option, but a camera on this lamppost would not give the best view of the hard-court playing area. An alternative option for a camera over the hard-court area is to erect a new post outside the Scout hut building and run the camera using electrics from the Scout hut at the cost of £1,673.60 + VAT. The scout leader has no objection to this as more CCTV in that area would also help to protect the scout hut.

The committee felt that although the second option is more expensive, it would be more beneficial to the scouts and the community. As there is no budget for either option it was **resolved to request the budget from the Finance Committee.**

##### **c) Health and safety checks on Leo Coles Pavilion**

Cllrs Carrier, Comer, Hamilton, Sargeant, Steggles and Watson all volunteered to undertake these monthly checks on a rotating basis. The matter will be put on the Parish Council agenda of 31<sup>st</sup> August to allow other members the opportunity to volunteer also.

##### **d) Stewarding Volunteers requested for the 100-years exhibition at library**

CLRs Comer volunteered to make time available to help with this project, to be held from Thursday 26<sup>th</sup> to Tuesday 31<sup>st</sup> August 2021.

e) Litterbin provision

A discussion took place regarding the ongoing litter problem in the parish. The new picnic benches were chosen in consultation with the residents. It was felt that it is this Council's responsibility to provide litterbins to show we expect people to put their rubbish in the bin. It was felt this Council should invest in helping to tackle the litter problem.

The clerk is currently obtaining quotes from the Borough Council about additional litterbin provision. An alternative is to re-locate litterbins in the parish that are little used. It was **resolved that Cllr Carrier and the caretaker review the bins in the parish that are hardly used to see if they are capable of being relocated.**

f) Purchase of Tree Stakes

It was **resolved to purchase tree stakes and tree ties from the Concurrent Functions budget to a maximum of £60 to re-plant and protect the two vandalised trees on Gipsies Green.** Cllr Sargeant and Watson will assist the Caretaker and Clerk in planting these trees.

g) Footpath maintenance adjacent to Cley Road allotments

This footpath is approximately 300m long and is owned by Bradwell Parish Council. The caretaker has struggled to keep up with the maintenance of this path. It is currently very overgrown. If the excessive growth is removed it is hopeful the caretaker will be able to mow this area in future, rather than trim, to prevent this situation from happening again.

One quote has been received and two others are being obtained. It was **resolved to defer this issue until the three quotes have been received. It may be transferred to the Parish Council meeting of 31<sup>st</sup> August, or deferred until the October Amenities committee, providing the path is still passable.**

h) Damage to Fascias and drainpipes at Leo Coles Pavilion entrance

The fascias and guttering above the entrance to Leo Coles Pavilion were damaged on 21<sup>st</sup> July 2021, by three people repeatedly kicking footballs at the building. The whole incident was caught on CCTV and the images have been sent to the police. A potential claim has been registered with the insurance company. Quotes will be sought for:

- 1) Chip baskets to protect the CCTV cameras / alarm system / lighting in this area
- 2) Guttering replacement
- 3) Fascia board replacement with something more substantial

PC Vinny Gray recommends a Community Resolution, providing the culprits do not have an existing criminal record, where the culprits sign an agreement to pay for the damage. The Parish Council needs to inform the police whether we wish for the culprits to:

- 1) Pay for the damage
- 2) Write a letter of apology
- 3) Are banned them from coming to the premises

Or all three of the above.

It was **resolved by 5:1 with one abstention to go for all three above options.** The Clerk will speak to PC Vinny Gray to check the process if the culprits are unemployed or cannot pay. The Clerk will also ask about the process involved if they have got a criminal record.

i) Football duties in September due to staff holiday

Due to staff holidays there is one weekend in September where the caretaker cannot attend football matches. It was **resolved to move this item to the Parish Council meeting of 31<sup>st</sup> August**. The Clerk could also ask the football teams to help with the nets and corner flags that weekend.

**2108-A101) S106 UPDATE**

Cllr Carrier reported the picnic tables and zip wire are on order. Approval was granted for this Council to look into the feasibility of putting an all-weather accessible pathway in Generation Wood, north of the main path. This is a prerequisite to developing the area in accordance with residents wishes. Cllr Comer is currently looking into this. The extension to the skate park at Mill Lane and Trim Trails are both currently on hold.

**2108-A102) ITEMS FOR CORRESPONDENCE AND INFORMATION ONLY**

a) 1 Million Trees update: Tree pack giveaway and The Queen’s Green Canopy (see email 1/7/21) It was **resolved for the Clerk to contact all members to set up a small Tree Planting working group to look at the Parish as a whole**. Cllr Comer and Watson volunteered to be members of this working group.

b) Email from resident dated 15/07/21.

A resident has brought a number of issues to the attention of this Council, including a drain blockage, broken fence and regular litter issues. Borough Councillors are acting on some points raised. The email was discussed. It was **resolved for the Clerk to contact the Environment Officer at the Borough Council about litter and dog poo. As with A100e) Cllr Carrier will look at re-locating a third litterbin, if feasible. The Clerk will check with the Borough Council about the feasibility of re-locating litterbins and costs involved. If a third bin is available to relocate, a decision can be made on a precise location at a future meeting. The Clerk will check to see if the Borough Councillors have been in touch with the resident. The Clerk will contact the resident and advise that Fix My Street is not the best method to contact the Borough Council, and provide a direct link.**

There being no other business, the meeting closed at 8:22pm

Signed: ..... Date: .....